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EFFECTIVE DATE: April 2, 2010

**SUBSTANTIVE POLICY STATEMENT REGARDING REQUESTS FOR EXTENSIONS TO
INACTIVE STATUS**

This substantive policy statement is advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedure of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that this substantive policy statement does impose additional requirements or penalties on regulated parties, you may petition the agency under A.R.S. §41-1033 for a review of the statement. A.R.S. §41-1091(B).

A.A.C. R4-6-305(H) provides as follows: The credentialing committee may, upon a written request filed before the expiration of the original 24 months of inactive status and for good cause, permit an already inactive license to remain on inactive status for one additional period not to exceed 24 months.

A.A.C. R4-6-209(B) provides as follows: The Board shall consider the following to determine whether good cause has been established:

1. Illness or disability;
2. Military service; or,
3. Any circumstance beyond the control of the individual requesting a deadline extension.

When determining whether “good cause” exists, pursuant to A.A.C. R4-6-305(H), to permit an already inactive license to remain on inactive status for one additional period not to exceed 24 months the credentialing committee shall rely on the definition of good cause found in A.A.C. R4-6-209(B), Deadline Extensions.